

Dear Parent/Guardian,

The Greater Victoria School District supports FreshGrade for reporting and assessment. FreshGrade is a user-friendly, BC-based service offering digital portfolios for learning and assessment. FreshGrade supports teachers, empowers students, and increases parent engagement by offering a continuous glimpse into each student's learning that teachers, parents and students share.

Accessible via website or app, FreshGrade captures student progress in the classroom and offers a more complete representation of a child's learning than a traditional report card. Teachers invite parents to view and comment on demonstrations of learning in their child's digital portfolio. See <https://www.freshgrade.com/parents/> for more information about FreshGrade.

FreshGrade is a secure and private service. Personally identifiable student information (including first and last name, grade, photos and videos of learning) is uploaded and stored on secure servers located in Canada, in full compliance with the Freedom of Information and Protection of Privacy Act (FOIPPA).

Teachers will be explicit with student expectations and acceptable uses of FreshGrade. Teachers will moderate what information will be uploaded. Student information is only accessible to the individual student, teacher, principal, and parent/legal guardian for educational purposes.

This letter is to inform you that your child can receive a FreshGrade account by providing their consent through a paper-based consent form from their teacher and to invite you to participate in the FreshGrade experience.

If you would like to participate in FreshGrade, please complete and submit the attached request form. If you have questions about the intended use of FreshGrade in your child's classroom, please speak with your child's teacher or school principal.

Sincerely,



Ted Pennell , Director of Informational Technology

**Request to Participate in FreshGrade**

If you would like to participate in FreshGrade, please return this completed request form to your child's teacher. Once the account has been created, your child's teacher will email you more information on FreshGrade, including a unique code for connecting to your child's FreshGrade account.

Student Name (first & last) \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name (first & last) \_\_\_\_\_

Parent Email Address: \_\_\_\_\_ Date: \_\_\_\_\_  
(For FreshGrade Parent account)